

**CHESILHURST SCHOOL DISTRICT**

**SHIRLEY B. FOSTER ELEMENTARY SCHOOL  
CHESILHURST, NJ 08089**

Minutes for June 25, 2021

**Executive Session - (None)**  
**Regular Meeting - 7:00 PM**

**1. CALL TO ORDER**

**Jordan Lyles, President**

**2. FLAG SALUTE**

**3. SUNSHINE NOTICE**

**Jordan Lyles, President**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Chesilhurst Borough Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Courier Post, and posted in the school and at borough hall.

**4. ROLL CALL**

**Jaime Ocasio**

<b>Board Member</b>	<b>Roll Call</b>
Mr. Lyles	Online
Mr. Harmon	Online
Mrs. Saylor	Online
Mrs. Barney	Online
Mr. Medley	Online
Mr. Garnett	Online
Mrs. Ortiz	Online

**Was a quorum established?**

Yes  No

**Also Present:** Frank Badessa, Jaime Ocasio, Darryl Rhone-Solicitor

**\*\*Please note:** The meeting minutes **ARE NOT A TRANSCRIPT\*\***

**5. BUSINESS OFFICE REPORTS APPROVAL OF MINUTES**

A. Motion to Regular and Executive Minutes for April 30, 2021, May 21, 2021, and the Emergency Minutes of June 3, 2021.

Board Member	Motion	Second	Roll Call
Mr. Lyles			Yes
Mr. Harmon			No
Mrs. Saylor		X	Yes
Mrs. Barney			No
Mr. Medley	X		Yes
Mr. Garnett			Yes
Mrs. Ortiz			Yes

Motion carried by roll call vote.

B. Motion to approve the Board Payment Approval List for June 2021.

Board Member	Motion	Second	Roll Call
Mr. Lyles			Yes
Mr. Harmon			No
Mrs. Saylor		X	Yes
Mrs. Barney			Absent/Offline
Mr. Medley			Yes
Mr. Garnett			Yes
Mrs. Ortiz	X		Yes

Motion carried by roll call vote.

**6. FINANCE**

A. Motion to approve the following Financial Reports in items I through 5.

**1. Board Secretary Report**

Approve the Board Secretary Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2021. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**2. Treasurer's Report**

Approve the Treasurer's Reports in accordance with 18A: 17-36 and 18A:17-9 for the month of April 2021. The Treasurer's Report and Secretary's Report are in agreement for the month of April 2021.

**3. Revenue Amount or Revenue Sources**

Approve the Board Secretary's Revenue report for April 2021 in accordance with N.J.A.C.6A:23A-16.10(c)2 certifies that there are no changes in anticipated revenue amount or revenue sources.

**4. Board of Education Certification**

Approve the Board of Education Certification for April 2021 pursuant to N.J.A.C.6A:23A-16.10(c)3, we certify that after review of the secretary's monthly financial report (appropriations section) and to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

**5. Budget Transfers**

Approve the Budget Transfers and new account appropriations for April 2021 as attached to these minutes, and when required, pending the New Jersey Commissioner of Education's approval as specified in 6A:23A-13.3.

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Roll Call</b>
Mr. Lyles			Yes
Mr. Harmon		X	Yes
Mrs. Saylor	X		Yes
Mrs. Barney			Absent/Offline
Mr. Medley			Yes
Mr. Garnett			Yes
Mrs. Ortiz			Yes

Motion carried by a roll call vote.

**7. OTHER INFORMATION**

1. Motion to approve that the BOE authorize the Business Administrator to implement the 2021-2022 budget, once authorized and finalized, pursuant to local and state policies and regulations.

Board Member	Motion	Second	Roll Call
Mr. Lyles			Yes
Mr. Harmon			Yes
Mrs. Saylor		X	Yes
Mrs. Barney			Absent/Offline
Mr. Medley			Yes
Mr. Garnett			Yes
Mrs. Ortiz	X		Yes

Motion carried by a roll call vote.

**2. Motion to approve Business Administrator to pay bills as necessary during the months of July and August 2021. (TABLED)**

Board Member	Motion	Second	Roll Call
Mr. Lyles			
Mr. Harmon			
Mrs. Saylor			
Mrs. Barney			
Mr. Medley			
Mr. Garnett			
Mrs. Ortiz			

Motion carried by a roll call vote.

**3. Motion to approve the deposit of an amount not to exceed \$200,000.00 into the Capital Reserve Account.**

Board Member	Motion	Second	Roll call
Mr. Lyles			Yes
Mr. Harmon			Yes
Mrs. Saylor		X	Yes
Mrs. Barney			Absent/Offline
Mr. Medley			Yes
Mr. Garnett			Yes
Mrs. Ortiz	X		Yes

Motion carried by a roll call vote.

4. Motion to approve the deposit of an amount not to exceed \$300,000.00 into the Tuition Reserve Account.

Board Member	Motion	Second	Roll Call
Mr. Lyles			Yes
Mr. Harmon			Yes
Mrs. Saylor	X		Yes
Mrs. Barney			Absent/Offline
Mr. Medley			Yes
Mr. Garnett			Yes
Mrs. Ortiz		X	Yes

Motion carried by a roll call vote.

5. Motion to deposit of an amount not to exceed \$300,000.00 into the Maintenance Reserve Account.

Board Member	Motion	Second	Roll Call
Mr. Lyles			Yes
Mr. Harmon			Yes
Mrs. Saylor	X		Yes
Mrs. Barney			Yes
Mr. Medley			Yes
Mr. Garnett			Yes
Mrs. Ortiz		X	Yes

Motion carried by a roll call vote.

6. Motion to approve the School Alliance Insurance Fund Indemnity and Trust Renewal Agreement and Resolution for Renewal Membership as required for the 2021-22 school year.

Board Member	Motion	Second	Roll Call
Mr. Lyles			Yes
Mr. Harmon			Yes
Mrs. Saylor	X		Yes
Mrs. Barney			Yes
Mr. Medley			Yes
Mr. Garnett			Yes
Mrs. Ortiz		X	Yes

Motion carried by a roll call vote.

7. Motion to approve STA, Inc. Bus Company renewal contract for the 2021-2022 school year at the increase rate of 1.69%, which is the CPI index for the State of New Jersey transportation renewals.

Board Member	Motion	Second	Roll Call
Mr. Lyles			Yes
Mr. Harmon			Yes
Mrs. Saylor	X		Yes
Mrs. Barney		X	Yes
Mr. Medley			Yes
Mr. Garnett			Yes
Mrs. Ortiz			Yes

Motion carried by a roll call vote.

8. Motion to the FY 2021 IDEA Consortium Designation with Winslow School District for IDEA Programs Preschool \$2,098.00 and Basic \$ 36,500.00 Programs.

Board Member	Motion	Second	Roll Call
Mr. Lyles			Yes
Mr. Harmon			Abstain
Mrs. Saylor		X	Yes
Mrs. Barney			Yes
Mr. Medley			Yes
Mr. Garnett			Yes
Mrs. Ortiz	X		Yes

Motion carried by a roll call vote.

**A. TUITION CONTRACTS:**

1. Motion to approve the following tuition contracts with Winslow Township for the 2021-2022 school year:

**Special Education Students** attending Winslow Township 5 LLD @ \$33,193.00 = \$165,965.00, 2 Elementary Pre-K-K @ \$14,232.00 = \$28,464.00, 12 Grades 1-5 @ \$17,048.00 = \$204,576.00 Middle 7 @ \$16,373.00 = \$114,611.00 and 6 High School @ \$19,658.00 = \$117,948.00. **Grand total for Special Education = \$631,564.00.**

**Regular Education Students** attending Winslow Township Pre-K — K 2 @ \$14,232.00 = \$28,464.00, Grades 1 -5, 55 @ \$17,048.00 = \$937,640.00, Grades 6-8, 27 @ \$16,373.00 = \$442,071.00 Grades 9-12, 21 @ \$19,658.00 \$412,818.00. **Grand Total of \$1,820,993.00.**

**Out of District Placements:**

1 student attending Archway with extraordinary services, \$93,704.18.

1 student attending Garfield \$65,978.00.

1 student attending Archway with extraordinary services, \$93,704.18. **Grand Total of \$253,386.36.**

Board Member	Motion	Second	Roll Call
Mr. Lyles			Yes
Mr. Harmon			Yes
Mrs. Saylor			Yes
Mrs. Barney		X	Yes
Mr. Medley			Yes
Mr. Garnett			Yes
Mrs. Ortiz	X		Yes

Motion carried by a roll call vote.

**B. OTHER BUSINESS:**

1. Motion to approve the Youth Summer Education/Recreational Services Agreement between the Freedom School and the Chesilhurst School District.

Board Member	Motion	Second	Roll Call
Mr. Lyles			Yes
Mr. Harmon			No-Vote changed to No
Mrs. Saylor		X	Yes
Mrs. Barney			No-Vote changed to No
Mr. Medley			Yes
Mr. Garnett			Yes
Mrs. Ortiz	X		Yes

Motion carried by a roll call vote.

**Meeting Comments:**

- Mr. Harmon changed his vote to NO for the Freedom School Camp and Mrs. Barney changed her vote to NO as well.
- Mr. Harmon questioned the purchase of a MANDATORY refrigerator for the program. He stated that he did not want it purchased and did not want them to use the school.

2. Motion to approve **CGO Law, PC (Mr. Darryl Rhone)** as recommended by RFP Committee for **Solicitor**:

Board Member	Motion	Second	Roll Call
Mr. Lyles			Yes
Mr. Harmon			No
Mrs. Saylor		X	Yes
Mrs. Barney			No
Mr. Medley			Yes
Mr. Garnett			Yes
Mrs. Ortiz	X		Yes

Motion carried by a roll call vote.

3. Motion to approve **Bowman and Company** as recommended by RFP Committee for **Auditor**:

Board Member	Motion	Second	Roll Call
Mr. Lyles			Yes
Mr. Harmon			No
Mrs. Saylor			Yes
Mrs. Barney			No
Mr. Medley		X	Yes
Mr. Garnett			Yes
Mrs. Ortiz	X		Yes

Motion carried by a roll call vote.

4. Motion to approve **Foundations, Inc.** as recommended by RFP Committee for **Business Services including Business Administrator/Board Secretary**. This recommendation includes **Mr. Orlando Chandler for Business Administrator/Board Secretary and Mr. Jaime Ocasio for Assistant Business Administrator** :

Board Member	Motion	Second	Roll Call
Mr. Lyles			Yes
Mr. Harmon			No
Mrs. Saylor			Yes
Mrs. Barney			No
Mr. Medley		X	Yes



Mr. Garnett			Yes
Mrs. Ortiz	X		Yes

Motion carried by a roll call vote.

5. Motion to approve **Pro Computer Services (PCS)** for Help Desk/Remote Technology Services and **Omnia Creative Studio** for remote website restructure, support, and monitoring as recommended by RFP Committee for **Help Desk/Remote Technology Service**:

Board Member	Motion	Second	Roll Call
Mr. Lyles			Yes
Mr. Harmon			No
Mrs. Saylor	X		Yes
Mrs. Barney			No
Mr. Medley			Yes
Mr. Garnett			Yes
Mrs. Ortiz		X	Yes

Motion carried by a roll call vote.

6. Motion to approve remote meetings for July 19, 2021 and August 16, 2021:

Board Member	Motion	Second	Roll Call
Mr. Lyles			Yes
Mr. Harmon			Yes
Mrs. Saylor			Yes
Mrs. Barney		X	Yes
Mr. Medley	X		Yes
Mr. Garnett			Yes
Mrs. Ortiz			Yes

Motion carried by a roll call vote.

## H. PUBLIC COMMENTS:

1. Motion to open the meeting to the public for all general comments: **(3 minutes)**

Board Member	Motion	Second	Roll Call
Mr. Lyles			Yes
Mr. Harmon			Yes
Mrs. Saylor			Yes

Mrs. Barney		X	Yes
Mr. Medley			Yes
Mr. Garnett			Yes
Mrs. Ortiz	X		Yes

Motion carried by a roll call vote.

2. Motion to close meeting to public:

Board Member	Motion	Second	Roll Call
Mr. Lyles			Yes
Mr. Harmon			Yes
Mrs. Saylor			Yes
Mrs. Barney		X	Yes
Mr. Medley			Yes
Mr. Garnett			Yes
Mrs. Ortiz	X		Yes

Motion carried by a roll call vote.

**I. ADJOURNMENT**

Motion to adjourn the meeting at **8:14 PM**

Board Member	Motion	Second	Roll Call
Mr. Lyles			Yes
Mr. Harmon			Yes
Mrs. Saylor		X	Yes
Mrs. Barney			Yes
Mr. Medley			Yes
Mr. Garnett			Yes
Mrs. Ortiz	X		Yes

Motion carried by a roll call vote.

Respectfully submitted,

Mr. Orlando Chandler  
 Business Administrator/Board Secretary  
 NEXT MEETING Monday, July 19, 2021, 7:00 PM