

# CHESILHURST SCHOOL DISTRICT

SHIRLEY B. FOSTER ELEMENTARY SCHOOL  
CHESILHURST, NJ 08089

Minutes for January 18, 2022

## Executive Session – (If Needed)

Regular Meeting – 7:04 PM

Carla Ortiz, President

1. CALL TO ORDER

2. FLAG SALUTE

3. SUNSHINE NOTICE

Carla Ortiz, President

*The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon.*

*In accordance with the provisions of this Act, the Chesilhurst Borough Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Courier Post, and posted in the school and at borough hall.*

4. OATH OF OFFICE

Carla Ortiz, President

Oath of Office to be administered to Ms. Karen A Ford

5. ROLL CALL

Jaime Ocasio

Board Member	Roll Call
Mrs. Barney	Online
Ms. Ford	Online
Mr. Garnett	Online
Mr. Lyles	Online
Mrs. Saylor	Online
Mr. Medley	Online
Ms. Ortiz	Online

Was a quorum established? Yes   X   No

**6. DELEGATE/REPRESENTATIVES APPOINTMENT**

- A. Motion that the following delegates/representatives to be appointed until the next reorganization meeting. (Board President to appoint new members as necessary)

Karen A Ford	Alternate to the New Jersey School Board Association
Karen A Ford	Winslow Twp. Board of Education Liaison
Karen A Ford	Alternate to the Borough Council Liaison

Board Member	Motion	Second	Roll Call
<b>Mrs. Barney</b>			YES
<b>Ms. Ford</b>			YES
<b>Mr. Garnett</b>			YES
<b>Mr. Lyles</b>	X		YES
<b>Mrs. Saylor</b>		X	YES
<b>Mr. Medley</b>			YES
<b>Ms. Ortiz</b>			YES

**7. AUDIT PRESENTATION: NO ACTION**

- A. Audit conducted by Bowman and Company, LLP, Certified Public Accountants for the district's 2020-2021 financial statements and business practices. The Certified Annual Financial Report (CAFR) and audit will be available online and is presented for the Board's review.

**Motion:** That the Chesilhurst Board of Education accepts and filed the audit report as presented for the 2020-2021 school year.

Board Member	Motion	Second	Roll Call
<b>Mrs. Barney</b>			
<b>Ms. Ford</b>			
<b>Mr. Garnett</b>			
<b>Mr. Lyles</b>			
<b>Mrs. Saylor</b>			
<b>Mr. Medley</b>			
<b>Ms. Ortiz</b>			

**Motion:** to accept the June 30, 2021 Comprehensive Annual Financial Report (CAFR) and Auditor’s Management Report (AMR) as presented.

Board Member	Motion	Second	Roll Call
<b>Mrs. Barney</b>			
<b>Ms. Ford</b>			
<b>Mr. Garnett</b>			
<b>Mr. Lyles</b>			
<b>Mrs. Saylor</b>			
<b>Mr. Medley</b>			
<b>Ms. Ortiz</b>			

**8. BUSINESS OFFICE REPORTS**

**APPROVAL OF MINUTES**

**A.** Motion to approve the Regular Minutes for December 20, 2021 and Reorganization Minutes for January 4, 2022

Board Member	Motion	Second	Roll Call
<b>Mrs. Barney</b>			YES
<b>Ms. Ford</b>			YES
<b>Mr. Garnett</b>			YES
<b>Mr. Lyles</b>		X	YES
<b>Mrs. Saylor</b>	X		YES
<b>Mr. Medley</b>			YES
<b>Ms. Ortiz</b>			YES

**9. FINANCE**

**A.** Motion to approve the reimbursement for Academic Instruction for non-public Special Education student EL to Winslow Township School in the amount of \$3,510 for October thru November 2021.

Board Member	Motion	Second	Roll Call
<b>Mrs. Barney</b>			YES
<b>Ms. Ford</b>			YES
<b>Mr. Garnett</b>			YES
<b>Mr. Lyles</b>			YES
<b>Mrs. Saylor</b>		X	YES
<b>Mr. Medley</b>	X		YES
<b>Ms. Ortiz</b>			YES

**B. Motion to approve the Board Payment Approval List for January 2022.**

Board Member	Motion	Second	Roll Call
<b>Mrs. Barney</b>			YES
<b>Ms. Ford</b>			YES
<b>Mr. Garnett</b>			YES
<b>Mr. Lyles</b>			YES
<b>Mrs. Saylor</b>		X	YES
<b>Mr. Medley</b>	X		YES
<b>Ms. Ortiz</b>			YES

**C. Motion to approve the following Financial Reports in items 1 through 5.**

1. Board Secretary Report

Approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the months of December 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Treasurer's Report

Approve the Treasurer's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of December 2021. The Treasurer's Report and Secretary's Report are in agreement.

3. Revenue Amount or Revenue Sources

Approve the Board Secretary's Revenue report for December 2021 in accordance with N.J.A.C.6A:23A-16.10(c)2 certifies that there are no changes in anticipated revenue amount or revenue sources.

4. Board of Education Certification

Approve the Board of Education Certification for December 2021 pursuant to N.J.A.C.6A:23A-16.10(c)3, we certify that after review of the secretary's monthly financial report (appropriations section) and to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

5. Budget Transfers

Approve the Budget Transfers and new account appropriations for December 2021 as attached to this agenda, and when required, pending the New Jersey Commissioner of Education’s approval as specified in 6A:23A-13.3.

Board Member	Motion	Second	Roll Call
<b>Mrs. Barney</b>			YES
<b>Ms. Ford</b>			YES
<b>Mr. Garnett</b>			YES
<b>Mr. Lyles</b>	X		YES
<b>Mrs. Saylor</b>		X	YES
<b>Mr. Medley</b>			YES
<b>Ms. Ortiz</b>			YES

**D.** Motion to approve a parent transportation contract for the 2021-2022 school year with Carla Ortiz for JL to be transported to Winslow School District, requirement of a Wheel chair assessable van, no aide required at the rate of \$122.22 per day for 180 days for a total of \$20,200.00

Board Member	Motion	Second	Roll Call
<b>Mrs. Barney</b>			NO
<b>Ms. Ford</b>	X		YES
<b>Mr. Garnett</b>			YES
<b>Mr. Lyles</b>			ASBSTAINED
<b>Mrs. Saylor</b>		X	YES
<b>Mr. Medley</b>			YES
<b>Ms. Ortiz</b>			ASBSTAINED

**10. PUBLIC COMMENTS:**

**A.** Motion to open the meeting to the public for all general comments 7:18 PM (3 minutes)

Board Member	Motion	Second	Roll Call
<b>Mrs. Barney</b>		X	YES
<b>Ms. Ford</b>	X		YES
<b>Mr. Garnett</b>			YES
<b>Mr. Lyles</b>			YES
<b>Mrs. Saylor</b>			YES
<b>Mr. Medley</b>			YES
<b>Ms. Ortiz</b>			YES

**B.** Motion to close meeting to public. 7:24 PM

Board Member	Motion	Second	Roll Call
<b>Mrs. Barney</b>		X	YES
<b>Ms. Ford</b>			YES
<b>Mr. Garnett</b>			YES
<b>Mr. Lyles</b>	X		YES
<b>Mrs. Saylor</b>			YES
<b>Mr. Medley</b>			YES
<b>Ms. Ortiz</b>			YES

- C. Motion to approve the adoption of the Executive Session Resolution and adjournment to Executive Session at \_\_\_\_\_ pm for personnel and legal issues **{If Needed} NO ACTION**

BE IT RESOLVED that pursuant to Section 8 of the Open Public Meetings Act, the public shall be excluded from the portion of the meeting involving the discussion of legal and personnel matters. FURTHER that actions taken, if any, will be disclosed when the meeting is opened to the public.

Board Member	Motion	Second	Roll Call
<b>Mrs. Barney</b>			
<b>Ms. Ford</b>			
<b>Mr. Garnett</b>			
<b>Mr. Lyles</b>			
<b>Mrs. Saylor</b>			
<b>Mr. Medley</b>			
<b>Ms. Ortiz</b>			

- D. Motion to adjourn the Executive Session meeting at \_\_\_\_\_ PM

Board Member	Motion	Second	Roll Call
<b>Mrs. Barney</b>			
<b>Ms. Ford</b>			
<b>Mr. Garnett</b>			
<b>Mr. Lyles</b>			
<b>Mrs. Saylor</b>			
<b>Mr. Medley</b>			
<b>Ms. Ortiz</b>			

- E. Motion to reopen the Regular Meeting at 7:25 PM.

Board Member	Motion	Second	Roll Call
<b>Mrs. Barney</b>			YES
<b>Ms. Ford</b>			YES
<b>Mr. Garnett</b>			YES
<b>Mr. Lyles</b>			YES
<b>Mrs. Saylor</b>		X	YES
<b>Mr. Medley</b>	X		YES
<b>Ms. Ortiz</b>			YES

## 11. ADJOURNMENT

### A. Motion to adjourn the meeting at 7:26 PM

Board Member	Motion	Second	Roll Call
<b>Mrs. Barney</b>			YES
<b>Ms. Ford</b>			YES
<b>Mr. Garnett</b>			YES
<b>Mr. Lyles</b>		X	YES
<b>Mrs. Saylor</b>	X		YES
<b>Mr. Medley</b>			YES
<b>Ms. Ortiz</b>			YES

Respectfully submitted,

Orlando L. Chandler

NEXT MEETING

Tuesday, February 22, 2022, 7:00 PM