

CHESILHURST SCHOOL DISTRICT

SHIRLEY B. FOSTER ELEMENTARY SCHOOL
CHESILHURST, NJ 08089
Minutes for August 21, 2023

Regular Meeting

Executive Session – None

Regular Meeting – 7:00 PM

Carla Ortiz, President

1. CALL TO ORDER

2. FLAG SALUTE

3. SUNSHINE NOTICE

Carla Ortiz, President

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Chesilhurst Borough Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Courier Post, and posted in the school and at borough hall.

4. ROLL CALL

Jaime Ocasio

Board Member	Roll Call
Mrs. Barney	Online
Ms. Ford	Online
Mr. Garnett	Not Present
Mr. Lyles	Online
Mrs. Saylor	Not Present
Mr. Medley	Online
Ms. Ortiz	Online

Was a quorum established? Yes X No _____

5. BUSINESS OFFICE REPORTS

APPROVAL OF MINUTES

A. Motion to approve the Meeting Minutes for July 17, 2023.

Board Member	Motion	Second	Roll Call
Mrs. Barney			Yes
Ms. Ford		X	Yes
Mr. Garnett			Not Present
Mr. Lyles			Yes
Mrs. Saylor			Not Present
Mr. Medley	X		Yes
Ms. Ortiz			Yes

6. FINANCE

A. Motion to approve/ratify the Board Payment Approval List for July, and August 2023.

Board Member	Motion	Second	Roll Call
Mrs. Barney		X	Yes
Ms. Ford			Yes
Mr. Garnett			Not Present
Mr. Lyles			Yes
Mrs. Saylor			Not Present
Mr. Medley	X		Yes
Ms. Ortiz			Yes

B. Motion to approve the following Financial Reports in items 1 through 5.

1. Board Secretary Report
Approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the months of June 2023. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
2. Revenue Amount or Revenue Sources
Approve the Board Secretary’s Revenue report for June 2023 in accordance with N.J.A.C.6A:23A-16.10(c)2 certifies that there are no changes in anticipated revenue amount or revenue sources.
3. Board of Education Certification
Approve the Board of Education Certification for June 2023 pursuant to N.J.A.C.6A:23A-16.10(c)3, we certify that after review of the secretary’s monthly financial report (appropriations section) and to the best of our knowledge, no

major account or fund has been over expended and that sufficient funds are available to meet the district’s financial obligation for the remainder of the fiscal year.

4. Treasurer’s Report

Approve the Treasurer’s Reports in accordance with 18A:17-36 and 18A:17-9 for the month of June 2023. The Treasurer’s Report and Secretary’s Report are in agreement.

5. Budget Transfers

Approve the Budget Transfers and new account appropriations for June 2023 as attached to this agenda, and when required, pending the New Jersey Commissioner of Education’s approval as specified in 6A:23A-13.3.

Board Member	Motion	Second	Roll Call
Mrs. Barney	X		Yes
Ms. Ford			Yes
Mr. Garnett			Not Present
Mr. Lyles			Yes
Mrs. Saylor			Not Present
Mr. Medley		X	Yes
Ms. Ortiz			Yes

- C. Motion to accept and award the bid dated August 4th, 2023 by Foundations Inc for School Business Administrator / Board Secretary not to exceed \$96,000, and Support Staff services not to exceed \$19,500 for the 2023-2024 school year with the period beginning July 1, 2023 to June 30, 2024 for a total not to exceed amount of \$115,500.

Board Member	Motion	Second	Roll Call
Mrs. Barney			Yes
Ms. Ford			Yes
Mr. Garnett			Not Present
Mr. Lyles		X	Yes
Mrs. Saylor			Not Present
Mr. Medley	X		Yes
Ms. Ortiz			Yes

- D. Motion to award a contract to W.J. Gross Inc under CCESC Contract #66CCEPS and Contract #FY23-01 for the Shirley B. Foster Elementary School Toilet room renovations for a revised price not to exceed \$137,295. Additional \$4,240 for abatement and removal of existing asbestos tile. Additional \$5,855 of work to supply install approx.. 60LF of piping, fittings, hangers, and pipe insulation.

Board Member	Motion	Second	Roll Call
Mrs. Barney	X		Yes
Ms. Ford			Yes
Mr. Garnett			Not Present
Mr. Lyles			Yes

Mrs. Saylor			Not Present
Mr. Medley		X	Yes
Ms. Ortiz			Yes

- E. Motion to accept the 2022-2023 Extraordinary Aid in the amount of **\$24,753** per the aid notice received on July 11, 2023. All aid received will be appropriated to 11-000-100-566- tuition to private schools for the disabled.

Board Member	Motion	Second	Roll Call
Mrs. Barney	X		Yes
Ms. Ford			Yes
Mr. Garnett			Not Present
Mr. Lyles			Yes
Mrs. Saylor			Not Present
Mr. Medley		X	Yes
Ms. Ortiz			Yes

7. PUBLIC COMMENTS:

- A. Motion to open the meeting to the public for all general comments 7:16 PM (**3 minutes**)

Board Member	Motion	Second	Roll Call
Mrs. Barney	X		Yes
Ms. Ford		X	Yes
Mr. Garnett			Not Present
Mr. Lyles			Yes
Mrs. Saylor			Not Present
Mr. Medley			Yes
Ms. Ortiz			Yes

- B. Motion to close meeting to public at 7:18 PM

Board Member	Motion	Second	Roll Call
Mrs. Barney		X	Yes
Ms. Ford			Yes
Mr. Garnett			Not Present
Mr. Lyles	X		Yes
Mrs. Saylor			Not Present
Mr. Medley			Yes
Ms. Ortiz			Yes

8. ADJOURNMENT

- A. Motion to adjourn the meeting at 7:19 PM

Board Member	Motion	Second	Roll Call
Mrs. Barney		X	Yes
Ms. Ford			Yes
Mr. Garnett			Not Present
Mr. Lyles			Yes
Mrs. Saylor			Not Present
Mr. Medley	X		Yes
Ms. Ortiz			Yes

Respectfully submitted,

Vincent J. Caravello

NEXT MEETING

September 18, 2023, 7:00 PM