

# CHESILHURST SCHOOL DISTRICT

SHIRLEY B. FOSTER ELEMENTARY SCHOOL  
CHESILHURST, NJ 08089  
REORGANIZATION MEETING  
Minutes for January 8, 2024

## Executive Session – (If Needed)

Regular Meeting – 7:00 PM

Vincent Caravello, Board Secretary

### 1. CALL TO ORDER

### 2. FLAG SALUTE

### 3. SUNSHINE NOTICE

Vincent Caravello, Board Secretary

*The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon.*

*In accordance with the provisions of this Act, the Chesilhurst Borough Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Courier Post, and posted in the school and at borough hall.*

### 4. ELECTION RESULTS/OATH OF OFFICE.

*Oath of Office was read for Marquise Garnett as he was sworn in for a new three year term. The other position is now vacant by statute due to a four way tie.*

### 5. Roll Call

Board Member	Roll Call
Ms. Ford	Online
Mr. Garnett	Online
Mr. Lyles	Online
Mrs. Saylor	Online
Mr. Medley	Online
Ms. Ortiz	Online

Was a quorum established? Yes  No

**6. ELECTION OF OFFICERS**

**A. Motion to open the floor for nominations for President**

Board Member	Motion	Second	Roll Call
<b>Ms. Ford</b>	X		Yes
<b>Mr. Garnett</b>			Yes
<b>Mr. Lyles</b>			Yes
<b>Mrs. Saylor</b>			Yes
<b>Mr. Medley</b>		X	Yes
<b>Ms. Ortiz</b>			Yes

**B. Motion to nominate Carla Ortiz for Board President**

Board Member	Motion	Second	Roll Call
<b>Ms. Ford</b>			Yes
<b>Mr. Garnett</b>			Yes
<b>Mr. Lyles</b>	X		Yes
<b>Mrs. Saylor</b>		X	Yes
<b>Mr. Medley</b>			Yes
<b>Ms. Ortiz</b>			Yes

**C. Motion to close nominations for board President**

Board Member	Motion	Second	Roll Call
<b>Ms. Ford</b>	X		Yes
<b>Mr. Garnett</b>			Yes
<b>Mr. Lyles</b>			Yes
<b>Mrs. Saylor</b>			Yes
<b>Mr. Medley</b>		X	Yes
<b>Ms. Ortiz</b>			Yes

**D. Motion to vote on the nomination of Board Member Carla Ortiz for President of the Chesilhurst Board of Education.**

Board Member	Motion	Second	Roll Call
<b>Ms. Ford</b>		X	Yes
<b>Mr. Garnett</b>			Yes
<b>Mr. Lyles</b>	X		Yes
<b>Mrs. Saylor</b>			Yes
<b>Mr. Medley</b>			Yes
<b>Ms. Ortiz</b>			Yes

**E. Motion to open the floor for nominations for Vice President**

Board Member	Motion	Second	Roll Call
<b>Ms. Ford</b>			Yes
<b>Mr. Garnett</b>	X		Yes
<b>Mr. Lyles</b>			Yes
<b>Mrs. Saylor</b>		X	Yes
<b>Mr. Medley</b>			Yes
<b>Ms. Ortiz</b>			Yes

**F. Motion to nominate Joseph Medley for Board Vice President**

Board Member	Motion	Second	Roll Call
<b>Ms. Ford</b>		X	Yes
<b>Mr. Garnett</b>			Yes
<b>Mr. Lyles</b>	X		Yes
<b>Mrs. Saylor</b>			Yes
<b>Mr. Medley</b>			Yes
<b>Ms. Ortiz</b>			Yes

**G. Motion to close nominations for Vice President**

Board Member	Motion	Second	Roll Call
<b>Ms. Ford</b>	X		Yes
<b>Mr. Garnett</b>			Yes
<b>Mr. Lyles</b>			Yes
<b>Mrs. Saylor</b>		X	Yes
<b>Mr. Medley</b>			Yes
<b>Ms. Ortiz</b>			Yes

**H. Motion to vote on the nomination of Board Member Joseph Medley for Vice President of the Chesilhurst Board of Education**

Board Member	Motion	Second	Roll Call
<b>Ms. Ford</b>		X	Yes
<b>Mr. Garnett</b>			Yes
<b>Mr. Lyles</b>			Yes
<b>Mrs. Saylor</b>	X		Yes
<b>Mr. Medley</b>			Yes
<b>Ms. Ortiz</b>			Yes

**I. Motion to set Board of Education Meetings for the fourth week of the month or as otherwise posted.**

Board Member	Motion	Second	Roll Call
<b>Ms. Ford</b>			Yes
<b>Mr. Garnett</b>			Yes

Mr. Lyles			Yes
Mrs. Saylor		X	Yes
Mr. Medley	X		Yes
Ms. Ortiz			Yes

**J.** Motion to adopt the following resolution:

WHEREAS, Chapter 231 of the Public Laws of NJ (1975) known as, and hereinafter designated as, the “Open Public Meetings Act” requires notification of meetings of public bodies, as therein defined, in the manner therein set forth, now therefore be it

RESOLVED, that, for purposes of compliance with the Open Public Meetings Act, the Board of Education of the Chesilhurst School District hereby makes the following designations:

- a) The Courier Post is hereby designated as the newspaper to receive notification of meetings as required by any and all sections of the Open Public Meetings Act, it appearing that this newspaper is most likely to inform the local public of such meetings and meet the requirements of the statute.
- b) The location for posting of notice of meetings shall be the bulletin board in the Chesilhurst Borough Hall and the front door of the Board Office located in the school.

BE IT FURTHER RESOLVED: that the following notice be published, posted, mailed and filed with the Borough Clerk pursuant to the provision of said Chapter 231 of the Public Laws of New Jersey (1975).

**NOTICE OF SCHEDULED MEETINGS FOR THE YEAR 2024.**

PLEASE TAKE NOTICE that the BOE of Chesilhurst, County of Camden, NJ will meet to discuss or act upon public business at 7:00 PM on each of the dates set forth below, in the school cafeteria located in the Shirley B. Foster Elementary School or on Google Meet.

<b>January 29, 2024</b>	<b>August 19, 2024</b>
<b>February 26, 2024</b>	<b>September 23, 2024</b>
<b>March 4, 2024-Tentative Budget</b>	<b>October 21, 2024</b>
<b>March 25, 2024-Public Hearing</b>	<b>November 25, 2024</b>
<b>April 22, 2024</b>	<b>December 16, 2024</b>
<b>May 20, 2024</b>	
<b>June 24, 2024</b>	

Notice of any additions to the above schedule or changes in the time, date or place of any scheduled meeting will be posted in the locations and mailed to the newspapers designated by resolution of the Chesilhurst BOE, adopted on January 8, 2024 in advance, as required by law.

Board Member	Motion	Second	Roll Call
<b>Ms. Ford</b>			Yes

<b>Mr. Garnett</b>			Yes
<b>Mr. Lyles</b>	X		Yes
<b>Mrs. Saylor</b>			Yes
<b>Mr. Medley</b>		X	Yes
<b>Ms. Ortiz</b>			Yes

**K. Motion to approve Procurement of Goods and Services through State Contract.**

WHEREAS, Title 18A:18A-10 provides that, “A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution, may purchase any goods for services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Shirley B. Foster School has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Chesilhurst BOE desires to authorize its purchasing agent for the 2023-2024 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW THEREFORE, BE IT RESOLVED, that the Chesilhurst BOE hereby authorizes the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors under state contract, compliant with public contract law, provided in the list in the NJ Public Contract website.

Board Member	Motion	Second	Roll Call
<b>Ms. Ford</b>	X		Yes
<b>Mr. Garnett</b>			Yes
<b>Mr. Lyles</b>			Yes
<b>Mrs. Saylor</b>		X	Yes
<b>Mr. Medley</b>			Yes
<b>Ms. Ortiz</b>			Yes

~~**L. Motion that the following delegates/representatives to be appointed until the next reorganization meeting. (Board President to appoint new members as necessary)**~~

	<del>Educational Services Commission</del>
	<del>Alternate to the Educational Services Commission</del>

	<del>County School Boards Association</del>
	<del>Alternate to the County School Boards Association</del>
	<del>New Jersey School Board Association</del>
	<del>Alternate to the New Jersey School Board Association</del>
	<del>Winslow Twp. Board of Education Liaison</del>
	<del>Alternate Winslow Twp. Board of Education Liaison</del>
	<del>Borough Council Liaison</del>
	<del>Alternate to the Borough Council Liaison</del>

**M.** Motion to approve Business Administrator/ Board Secretary be designated to approve such line item budget transfers as are necessary between BOE meetings, and that such transfers shall be reported to the BOE, ratified and duly recorded in the minutes of the next regular meeting as provided by N.J.S.A. 18A:22-8.1.

Board Member	Motion	Second	Roll Call
<b>Ms. Ford</b>	X		Yes
<b>Mr. Garnett</b>			Yes
<b>Mr. Lyles</b>		X	Yes
<b>Mrs. Saylor</b>			Yes
<b>Mr. Medley</b>			Yes
<b>Ms. Ortiz</b>			Yes

**N.** Motion to approve Vincent Caravello, School Business Administrator as the Public Contract Compliance Officer, Qualified Purchasing Agent with a bid threshold of \$44,000, Public Agency Compliance Officer (P.A.C.O.), Custodian of School Records, Indoor Air Quality District Designee, Integrated Pest Management Coordinator, Right To Know Officer, Affirmative Action Officer and the ADA Officer until the next reorganization meeting.

Board Member	Motion	Second	Roll Call
<b>Ms. Ford</b>			Yes
<b>Mr. Garnett</b>			Yes
<b>Mr. Lyles</b>	X		Yes
<b>Mrs. Saylor</b>			Yes
<b>Mr. Medley</b>		X	Yes
<b>Ms. Ortiz</b>			Yes

**7. PUBLIC COMMENTS:**

**A. Motion to open the meeting to the public for all general comments**

Board Member	Motion	Second	Roll Call
<b>Ms. Ford</b>			Yes
<b>Mr. Garnett</b>		X	Yes
<b>Mr. Lyles</b>			Yes
<b>Mrs. Saylor</b>			Yes
<b>Mr. Medley</b>	X		Yes
<b>Ms. Ortiz</b>			Yes

**B. Motion to close meeting to public. 7:35 PM**

Board Member	Motion	Second	Roll Call
<b>Ms. Ford</b>	X		Yes
<b>Mr. Garnett</b>			Yes
<b>Mr. Lyles</b>			Yes
<b>Mrs. Saylor</b>			Yes
<b>Mr. Medley</b>		X	Yes
<b>Ms. Ortiz</b>			Yes

**C. Motion to reopen the Regular Meeting at 7:35 PM.**

Board Member	Motion	Second	Roll Call
<b>Ms. Ford</b>			Yes
<b>Mr. Garnett</b>			Yes
<b>Mr. Lyles</b>			Yes
<b>Mrs. Saylor</b>		X	Yes
<b>Mr. Medley</b>	X		Yes
<b>Ms. Ortiz</b>			Yes

**8. ADJOURNMENT**

**A. Motion to adjourn the meeting at 7:36 PM**

Board Member	Motion	Second	Roll Call
<b>Ms. Ford</b>	X		Yes
<b>Mr. Garnett</b>			Yes
<b>Mr. Lyles</b>			Yes
<b>Mrs. Saylor</b>		X	Yes
<b>Mr. Medley</b>			Yes
<b>Ms. Ortiz</b>			Yes

Respectfully submitted,

*Vincent Caravello*

Vincent Caravello

NEXT MEETING

Monday, January 29, 2024, 7:00 PM