

CHESILHURST SCHOOL DISTRICT

SHIRLEY B. FOSTER ELEMENTARY SCHOOL
CHESILHURST, NJ 08089
Agenda for October 21, 2024

Regular Meeting

Executive Session – None

Regular Meeting – 7:00 PM

Carla Ortiz, President

1. CALL TO ORDER

2. FLAG SALUTE

3. SUNSHINE NOTICE

Carla Ortiz, President

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Chesilhurst Borough Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Courier Post, and posted in the school and at borough hall.

4. ROLL CALL

Board Member	Roll Call		
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			
Ms. Ortiz			

Was a quorum established? Yes _____ No _____

5. BUSINESS OFFICE REPORTS

APPROVAL OF MINUTES

A. Motion to approve the Meeting Minutes for September 30, 2024.

Board Member	Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			
Ms. Ortiz			

6. FINANCE – BA Report:

- a. Audit**
- b. Quote for new financial software \$4,450. Less expensive than current provider.**
- c. Email transfer and technology**

B. Motion to approve/ratify the Board Payment Approval Lists for October 2024.

Board Member	Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			
Ms. Ortiz			

C. Motion to approve the following Financial Reports in items 1 through 5.

- 1. Board Secretary Report**
Approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the months **of June 2024 (revised), July 2024, August 2024 and September 2024**. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 2. Revenue Amount or Revenue Sources**
Approve the Board Secretary’s Revenue report for in accordance with N.J.A.C.6A:23A-16.10(c)2 certifies that there are no changes in anticipated revenue amount or revenue sources.
- 3. Board of Education Certification**
Approve the Board of Education Certification for pursuant to N.J.A.C.6A:23A-16.10(c)3, we certify that after review of the secretary’s monthly financial report (appropriations section) and to the best of our knowledge, no major account or

fund has been over expended and that sufficient funds are available to meet the district’s financial obligation for the remainder of the fiscal year.

4. Treasurer’s Report

Approve the Treasurer’s Reports in accordance with 18A:17-36 and 18A:17-9 for the months of **July, August and September 2024**. The Treasurer’s Report and Secretary’s Report are in agreement.

5. Budget Transfers- NONE AT THIS TIME

Approve the Budget Transfers and new account appropriations for September 2024 as attached to this agenda, and when required, pending the New Jersey Commissioner of Education’s approval as specified in 6A:23A-13.3.

Board Member	Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			
Ms. Ortiz			

D. Motion to approve the submission of the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2024-25 school year.

Board Member	Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			
Ms. Ortiz			

E. Motion to approve the Annual Comprehensive Maintenance Plan and Form M-1

Whereas, the N. J. Department of Education requires New Jersey school districts to submit three-year comprehensive maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the Comprehensive Maintenance Plan document for the school facility of the Chesilhurst School District are complete and in compliance with the requirements of N.J.A.C. 6A:26-20, and

Whereas, the comprehensive maintenance plan includes activities and expenditures, for each school facility, that qualify as required maintenance pursuant to N.J.A.C. SA:26-20.3 and are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved that the Chesilhurst School District hereby authorizes the School Business Administrator to submit the 2024-2025 Comprehensive Maintenance Plan

and Form M1 for the Chesilhurst School District in compliance with the N.J. Department of Education requirements.

Board Member	Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			
Ms. Ortiz			

F. Motion to approve the 2023-2024 Tuition Contract with Camden County Technical Schools for seven (7) students a total cost of \$19,119.00

Board Member	Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			
Ms. Ortiz			

7. PUBLIC COMMENTS:

A. Motion to open the meeting to the public for all general comments ____ PM (**3 minutes**)

Board Member	Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			
Ms. Ortiz			

B. Motion to close meeting to public at _____ PM

Board Member	Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			
Ms. Ortiz			

8. ADJOURNMENT

A. Motion to adjourn the meeting at _____ PM

Board Member	Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			
Ms. Ortiz			