

CHESILHURST SCHOOL DISTRICT

SHIRLEY B. FOSTER ELEMENTARY SCHOOL
CHESILHURST, NJ 08089
REORGANIZATION MEETING
January 2, 2025

Executive Session – (If Needed)

Regular Meeting – 7:00 PM

Beth Ann Coleman, Board Secretary

1. CALL TO ORDER

2. FLAG SALUTE

3. SUNSHINE NOTICE

Beth Ann Coleman, Board Secretary

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Chesilhurst Borough Board of Education has caused notice of this meeting to be published by having the date, time and place advertised in the Courier Post, and posted in the school and at borough hall.

4. ELECTION RESULTS/OATH OF OFFICE.

BA will read results of election in to the record:

Joseph Medley 48

Karen Ann Ford 48

Carla Ortiz 46

BA will swear in the elected Board members. Oath of office attached.

BA will read the Code of Ethics for Board members. Receipts distributed.

5. Roll Call

Board Member	Roll Call
Ms. Ford	
Mr. Lyles	
Mrs. Saylor	
Mr. Medley	
Ms. Ortiz	

Was a quorum established? Yes No

6. ELECTION OF OFFICERS

A. Motion to open the floor for nominations for President

Board Member	Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			
Ms. Ortiz			

B. Motion to nominate _____

Board Member	Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			
Ms. Ortiz			

C. Motion to close nominations for board President

Board Member	Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			
Ms. Ortiz			

D. Motion to vote on the nomination of Board Member _____ for President of the Chesilhurst Board of Education.

Board Member	Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			
Ms. Ortiz			

E. Motion to open the floor for nominations for Vice President

Board Member	Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			
Ms. Ortiz			

F. Motion to nominate _____ for Board Vice President

Board Member	Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			
Ms. Ortiz			

G. Motion to close nominations for Vice President

Board Member	Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			
Ms. Ortiz			

H. Motion to vote on the nomination of Board Member _____ for Vice President of the Chesilhurst Board of Education

Board Member	Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			
Ms. Ortiz			

I. Motion to set Board of Education Meetings for the third Monday of the month or as otherwise posted.

Board Member	Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			
Ms. Ortiz			

J. Motion to adopt the following resolution:

WHEREAS, Chapter 231 of the Public Laws of NJ (1975) known as, and hereinafter designated as, the “Open Public Meetings Act” requires notification of meetings of public bodies, as therein defined, in the manner therein set forth, now therefore be it

RESOLVED, that, for purposes of compliance with the Open Public Meetings Act, the Board of Education of the Chesilhurst School District hereby makes the following designations:

- a) The Courier Post is hereby designated as the newspaper to receive notification of meetings as required by any and all sections of the Open Public Meetings Act, it appearing that this newspaper is most likely to inform the local public of such meetings and meet the requirements of the statute.
- b) The location for posting of notice of meetings shall be the website.

BE IT FURTHER RESOLVED: that the following notice be published, posted, mailed and filed with the Borough Clerk pursuant to the provision of said Chapter 231 of the Public Laws of New Jersey (1975).

NOTICE OF SCHEDULED MEETINGS FOR THE YEAR 2025.

PLEASE TAKE NOTICE that the BOE of Chesilhurst, County of Camden, NJ will meet to discuss or act upon public business at 7:00 PM on each of the dates set forth below, on Zoom or Google Meet.

January 23, 2025 (Wed. to not conflict with MLK holiday)	August 18, 2024 (Monday)
February 20, 2025 (Wed. to not conflict with President’s Day)	September 15, 2025 (Monday)
March 12, 2025 Tentative Budget (2nd Monday)	October 20, 2025 (Monday)
	November 17, 2025 (Monday)
April 30, 2025 (Wed. Public hearing on budget)	December 15, 2025 (Monday)
May 21, 2025 (Wednesday)	January 7, 2026 Re-organization meeting
June 16, 2025 (Monday)	

Notice of any additions to the above schedule or changes in the time, date or place of any scheduled meeting will be posted in the locations and mailed to the newspapers designated by resolution of the Chesilhurst BOE, adopted on January 2, 2025 in advance, as required by law.

Board Member	Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			

Ms. Ortiz			
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K. Motion to approve Procurement of Goods and Services through State Contract.

WHEREAS, Title 18A:18A-10 provides that, “A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution, may purchase any goods for services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Shirley B. Foster School has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Chesilhurst BOE desires to authorize its purchasing agent for the 2025-2026 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW THEREFORE, BE IT RESOLVED, that the Chesilhurst BOE hereby authorizes the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors under state contract, compliant with public contract law, provided in the list in the NJ Public Contract website.

Board Member	Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			
Ms. Ortiz			

L. Motion to approve Business Administrator/ Board Secretary be designated to approve such line item budget transfers as are necessary between BOE meetings, and that such transfers shall be reported to the BOE, ratified and duly recorded in the minutes of the next regular meeting as provided by N.J.S.A. 18A:22-8.1.

Board Member	Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			
Ms. Ortiz			

M. Motion to approve Beth Ann Coleman, School Business Administrator as the Public Contract Compliance Officer, Qualified Purchasing Agent with a bid threshold of \$44,000, Public Agency Compliance Officer (P.A.C.O.), Custodian of School Records, Indoor Air Quality District Designee, Integrated Pest Management

Coordinator, Right To Know Officer, Affirmative Action Officer and the ADA Officer until the next reorganization meeting.

Board Member	Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			
Ms. Ortiz			

N. Motion to approve the Board Secretary’s posting of two Board Vacancies.

Board Member	Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			
Ms. Ortiz			

7. PUBLIC COMMENTS:

A. Motion to open the meeting to the public for all general comments

Board Member	A. Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			
Ms. Ortiz			

B. Motion to close meeting to public.

Board Member	Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			
Ms. Ortiz			

C. Motion to reopen the Regular Meeting at 7

Board Member	Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			

Ms. Ortiz			
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8. ADJOURNMENT

A. Motion to adjourn the meeting at

Board Member	Motion	Second	Roll Call
Ms. Ford			
Mr. Lyles			
Mrs. Saylor			
Mr. Medley			
Ms. Ortiz			

Respectfully submitted,

Beth Ann Coleman

NEXT MEETING

Monday, January 20, 2025, 7:00 PM